



NEVADA UNCLAIMED PROPERTY **DECEASED OWNER CLAIMS**

If you are an heir, administrator, executor, or trustee, you will file a Deceased Owner claim. Please complete, sign and mail the claim form with the following documentation:

- Photocopy of **your** driver's license or other government issued photo identification.
- Proof of **your** social security number. Photocopies of the following are acceptable:
social security card, tax record, school record, military identification card, pay stub, or insurance identification card.

In addition to providing your identification, you will need to provide proof of the following **on the reported property owner**:

- Proof of **reported property owner's** social security number. If the reporting company provided a social security number, it might be the only information the office has to determine rightful ownership and it may be required to issue payment. Photocopies of the following are acceptable:
social security card, tax record, school record, military identification card, pay stub, or insurance identification card.

Note: If the reported owner is deceased, the social security number may be on the death certificate.

- If there is an **additional owner** of the property listed on the claim form, provide the above identification for that person as well and a notarized statement from the additional owner, relinquishing his or her rights to the property. A claim will be processed if additional owner information cannot be provided. You may receive additional instructions upon review.
- Proof associating the **reported property owner** with the last known address provided to us by the reporting company. If the reporting company provided a last known address, it might be the only information the office has to determine rightful ownership and it may be required to issue payment. Photocopies of the following are acceptable:
utility bill, mortgage payment coupon, post-marked envelope, driver's license, cancelled check, birth certificate, report card, credit report or pay stub that reflects the last known address associated with the property.
- Proof of business dealings between the **reported property owner** and the reporting company. If the reporting company did not provide a social security number or last known address, this may be the only information the office has to determine rightful ownership. Photocopies of the following are acceptable:
insurance policy, contract, invoice, receipt, money order, original un-cashed check, front and back side of a cleared check, gift certificate, account statement, bank book, original safe deposit box key, mineral property division order, court document, or stock certificate.

Note: If the property involves a cashier's check, money order, stock, bonds, or coupons, the office may require the original instrument to process your claim. These items have been canceled by the reporting company and need to be taken out of circulation. If you do not have the originals, you will receive additional instructions upon review of your claim.



NEVADA UNCLAIMED PROPERTY **DECEASED OWNER CLAIMS**

Additional documentation is required depending on your relationship to the reported property owner and to further support your authority to claim this property on their behalf or as an heir. Please refer to the information below that applies to your capacity:

- **Heir:** Provide a certified copy of the reported owner's death certificate, proof of social security number (if not listed on the death certificate), and the following:
 - **If the deceased owner left a will that was probated**, provide a complete copy of:
 - the probated will
 - **If the deceased owner did not leave a will or the will was not probated**, the required heirship documentation is based on the total value of your claim.
 - A total claim value that is **less than \$20,000** requires an Affidavit of Entitlement to Estate and Affidavit of Heirship to be completed and notarized in its entirety (both forms are located on our website at <http://nevadatreasurer.gov>).
 - A total claim value that is **more than \$20,000 but less than \$75,000** requires a Court's Determination of Heirship or a Small Estates Affidavit. You will receive further instructions during the claim process if this document is required.
 - A total claim value that is **more than \$75,000** requires the estate to be probated. You will receive further instructions during the claim process if this document is required.

Note: Upon receipt and review of your claim, should the total value increase, the required documentation will change based on the above criteria, and you will receive further instructions during the claim process.

- **Administrator:** A copy of the reported owner's death certificate, proof of social security number (if not listed on death certificate) AND current Letters of Administration (letters executed by the court appointing you as Administrator of the Estate; letters can be dated no earlier than 90 days before the date the claim is filed if the dollar value of the claim is \$25,000 and over; if the claim is less than \$25,000, the letters can be up to 18 months old).
- **Executor:** A copy of the reported owner's death certificate, proof of social security number (if not listed on death certificate) AND current Letters Testamentary (letters can be dated no earlier than 90 days before the date the claim is filed if the dollar value of the claim is \$25,000 and over; if the claim is less than \$25,000, the letters can be up to 18 months old).
- **Trustee:** A copy of the reported owner's death certificate (if applicable), a complete copy of the Trust Agreement, proof of the Trust tax identification number and:
 - if the Trust is still in effect, provide a copy of the current Trustee's driver's license.
 - if the Trust has terminated, provide copies of driver's licenses and proof of social security numbers for all Trust beneficiaries.

If the estate has been closed, please provide a copy of the court documents verifying final closing and distribution for the estate in addition to the copy of the probated will.